

# POLICY AND PROCEDURES MANUAL

## 7.0.4 ENDORSEMENT, FUNDING, AND PROMOTION OF RESEARCH PROJECTS

### Policy

To provide direction to Members, Staff, and researchers regarding the process that BCNU will use to endorse, fund, and promote research projects.

### Procedure

Research projects will aim to satisfy the strategic directions of BCNU or have the potential of providing information useful to BCNU's members.

1. In order to determine whether or not BCNU will endorse any given research project, a research proposal must be submitted to the applicable Director for review.
2. The applicable Director will review the research proposal, seek input from other parties (e.g.: Committees, Stewards, etc.) as deemed appropriate, and make a corresponding recommendation to the Provincial Executive Committee for their consideration and approval.
3. No research project may be endorsed or funded by BCNU without the approval of the Provincial Executive Committee. Funding requests greater than \$10,000 will be approved by Council.
4. BCNU funding will not be used to purchase durable goods or to pay indirect costs of any research projects.
5. The applicable BCNU Director will notify applicants as to their decision.
6. Council will be notified when any BCNU-endorsed research project commences.
7. Any research proposal submitted at the Worksite or Regional level will be referred to the Executive Office to be assessed as per the process detailed above. In such cases, input from the applicable Worksite or Regional representatives will be sought.
8. Researchers will be encouraged to work with BCNU in order to involve Members as appropriate. This will result in a better understanding of the project by BCNU.
9. Research project endorsement requires that BCNU be provided with regular updates on the status of the project, a copy of any survey questions that will be distributed to BCNU Members as a function of the study (in advance of distribution, for approval by BCNU), and the final results of the study. Where researchers will not provide such a commitment, BCNU may decline endorsement.
10. It is BCNU's expectation that the submitting party will adhere to appropriate ethics processes with regard to their research.
11. When BCNU is asked to promote research projects, the request will be considered based on the potential value of such research to the membership. Promotion will be by way of BCNU social media postings or member email. The following statement will be included: BCNU is circulating this information solely to support research deemed to be potentially of value to our membership. This does not indicate endorsement.
12. BCNU may decline endorsement if requirements are not met.

# POLICY AND PROCEDURES MANUAL

## Policy Footnotes

<b>Section</b>	7 Health and Safety
<b>Sub-section</b>	7.0
<b>Policy Number</b>	7.0.4
<b>Council Approved</b>	21-01-11
<b>Council Revised</b>	27-03-24
<b>Further reading</b>	