

HAZARD IDENTIFICATION AND INSPECTIONS

AFTER AN INSPECTION - CHECKLIST

Once the inspection is completed, there are a series of tasks that a BCNU Joint Occupational Health and Safety Committee (JOHSC) representative can take to ensure effective follow up.

Here are some actions the inspection team can take after an inspection:

- > **Delegate** responsibility for implementation of each control measure.
- > **Assign** a timeline for each control measure so hazards are remedied without delay.
- > **Contact** the employer representative who led the inspection to verify timelines on recommended control measures and how the plan will be communicated to affected workers.
- > **Visit** members after the inspection and document any concerns not captured during the inspection.
- > **Ensure** copies of the inspection report are distributed to appropriate personnel.
- > **Evaluate** effectiveness of control measures through discussion with workers and shorter follow up inspections.
- > **Request** that unresolved safety concerns are put onto the next JOHSC agenda for discussion and action (e.g., propose 21-day recommendation letter).
- > **Confirm** with your direct manager that paid time off is granted for the next scheduled inspection (including preparation time and follow up time).
- > **Debrief** your inspection experience with a union OHS contact (e.g., regional OHS representative) and get tips for the next inspection!

PRO TIP: *Control measures can be evaluated by speaking directly to the front-line workers affected. Follow up with these members to document their perspectives and suggestions to make the workplace safer.*